

# RITORO METROPOLITAN DISTRICT

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c/o Special District Solutions, Inc.  
2370 Antelope Ridge Trail  
Parker, CO 80138  
303-662-1999  
<https://www.ritoromd.org/>

30 December, 2024

Division of Local Government  
1313 Sherman Street, Suite 521  
Denver, CO 80203

Via DLG Portal

Elbert County Commissioners  
P.O. Box 37  
Kiowa, CO 80117

Via E-mail: [Chris.Richardson@elbertcounty-co.gov](mailto:Chris.Richardson@elbertcounty-co.gov)  
[dallas.schroeder@elbertcounty-co.gov](mailto:dallas.schroeder@elbertcounty-co.gov)  
[grant.thayer@elbertcounty-co.gov](mailto:grant.thayer@elbertcounty-co.gov)

Elbert County Treasurer  
P.O. Box 67  
Kiowa, CO 80117

Via E-mail: [sherry.hewlett@elbertcounty-co.gov](mailto:sherry.hewlett@elbertcounty-co.gov)

Elbert County Clerk & Recorder  
P.O. Box 37  
Kiowa, CO 80117

Via E-Mail: [rhonda.braun@elbertcounty-co.gov](mailto:rhonda.braun@elbertcounty-co.gov)  
[debby.inhulsen@elbertcounty-co.gov](mailto:debby.inhulsen@elbertcounty-co.gov)

Elbert County Assessor  
P.O. Box 26  
Kiowa, CO 80117

Via E-Mail: [susan.murphy@elbertcounty-co.gov](mailto:susan.murphy@elbertcounty-co.gov)

Elizabeth Town Clerk  
151 Banner Street  
Elizabeth, CO 80107

Via E-Mail: [moeser@townofelizabeth.org](mailto:moeser@townofelizabeth.org)

Re: Ritoro Metropolitan District - 2025 Special District Transparency Notice

Pursuant to Section 32-1-809, C.R.S., the District is required to provide a Special District Transparency Notice to eligible electors. Accompanying this letter is a copy of the District's 2025 Transparency Notice. If there are any questions or concerns regarding this submittal, please contact me at your convenience.

Respectfully submitted,

Kurt C. Schlegel  
District Manager

**NOTICE TO ELECTORS**  
**SPECIAL DISTRICT TRANSPARENCY NOTICE - 2025**  
Pursuant to Section 32-1-809, Colorado Revised Statutes

This information must be provided<sup>1</sup> to the eligible electors of the district between November 16, 2024 and January 15, 2025.

Name of special district	Ritoro Metropolitan District	
Address and telephone number of district's principal business office	c/o Special District Solutions, Inc. 2370 Antelope Ridge Trail, Parker, CO 80138 303-662-1999	
Name and telephone number of manager or other primary contact person for district	Kurt C. Schlegel, District Manager 303-662-1999 x-1 <a href="mailto:kurt@SpecialDistrictSolutions.com">kurt@SpecialDistrictSolutions.com</a>	
District website	<a href="https://www.ritoromd.org/">https://www.ritoromd.org/</a>	
Time and place designated for regular board meetings (Pursuant to §32-1-903, C.R.S.)	Regular meetings scheduled for May 29, 2025 & October 23, 2025. All meetings will be conducted virtually and Special meetings may be called as required.	
Posting place designated for meeting notice (Pursuant to §24-6-402(2)(c), C.R.S.)	<a href="https://www.ritoromd.org/">https://www.ritoromd.org/</a> or Black Saddle Parkway & Legacy Loop, Elizabeth, CO if Internet is not available	
District mill levy	78.698 mills certified for collection in 2025	
Total ad valorem tax revenue received by district during 2024 (Note if unaudited or otherwise incomplete.)	\$949,928 (unaudited)	
Names of board members  (Check applicable boxes for any board member whose seat will be on the ballot at the May 2025 election.)	(1) James E. Marshall – Chairperson <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Erin L. Jeffers  <input type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term
	(3) Mason Hightower  <input type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(4) Lawrence Downs  <input type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term
	(5) Amanda Facilla  <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	
For seven-member boards:	(6) N/A	(7) N/A
Date of next regular election	May 6, 2025	
Self-nomination forms to be a candidate for district board member may be obtained from	Kurt C. Schlegel, Designated Election Official Special District Solutions, Inc. 2370 Antelope Ridge Trail Parker, CO 80138 303-662-1999	
Self-nomination forms to be a candidate for district board member should be returned to	Kurt C. Schlegel, Designated Election Official Special District Solutions, Inc. 2370 Antelope Ridge Trail Parker, CO 80138 303-662-1999	
Completed self-nomination forms must be received by the district by	February 28, 2025, no later than 5:00 p.m.	

District election results will be posted on these websites:	Secretary of State <a href="http://www.sos.state.co.us">www.sos.state.co.us</a>	District or other website: <a href="https://www.ritoromd.org/">https://www.ritoromd.org/</a> <a href="https://dola.colorado.gov/lgis">https://dola.colorado.gov/lgis</a>
Absentee voting and permanent absentee voter status.  Where to obtain and return applications  (Pursuant to §1-13.5-1003, C.R.S.)	may be obtained from:  Kurt C. Schlegel, Designated Election Official Special District Solutions, Inc. 2370 Antelope Ridge Trail Parker, CO 80138	and may be returned to:  Kurt C. Schlegel, Designated Election Official Special District Solutions, Inc. 2370 Antelope Ridge Trail Parker, CO 80138
Notice completed by:	Name: Kurt C. Schlegel Title: District Manager  E-mail: <a href="mailto:kurt@SpecialDistrictSolutions.com">kurt@SpecialDistrictSolutions.com</a>	Notice dated: December 30, 2024  Some information herein may be subject to change.

File copy of this Notice with:

- Clerk and Recorder of each county in which district is wholly or partially located;
- Assessor of each county in which the district is wholly or partially located;
- Treasurer of each county in which the district is wholly or partially located;
- Board of county commissioners of each county in which the district is wholly or partially located;
- Governing body of any municipality in which the district is wholly or partially located;
- Division of Local Government; and
- District’s principal business office (make available for public inspection).

<sup>1</sup> Notice must be provided in one or more of the following manners:

- a. Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b. Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c. Post notice on district’s official website (Note: You must also provide the Division of Local Government (<https://dola.colorado.gov/lgis>) with the address of your district’s website to establish a link on the DLG’s site);
- d. Post notice on website of the Special District Association of Colorado ([www.sdaco.org](http://www.sdaco.org)) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e. For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the county clerk and recorder of the county in which the special district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.

**SPECIAL DISTRICT TRANSPARENCY NOTICE  
RITORO METROPOLITAN DISTRICT**